

Approved Document List for the Financial Assistance Program

MUSC/CMH/UMA can review and consider household financial income for possible discounted services. Qualification for the discount depends on a number of things-your employment, your total income and your number of dependents. To apply for the discount program, you must provide certain documents from each category from the list below. Questions: call (843) 792-6200 or (800) 868-5051

Proofs

- I. **IDENTITY: (SEND COPY OF ONE OR MORE) – must have applicant’s picture**
 - South Carolina driver’s license
 - State I.D. card (from any state)
 - Employee badge
 - Alien registration card or resident visa
 - Passport
 - Student I.D. card
 - Military I.D. card

- II. **RESIDENCY: (SEND COPY OF ONE OR MORE) – must have current address**
 - Current South Carolina driver’s license
 - Current utility bill or utility receipt (no more than 30 days old) - gas, water, electric, cable, or land line telephone or cellular telephone
 - Social Security award letter or current check stub
 - Current Medicaid eligibility letter
 - Current bank statement
 - Current billing statement or business mail from county or city tax notices
 - Current rent receipt or lease agreement which indicates address
 - Voter’s registration card
 - Vehicle registration
 - Mortgage documents
 - Loan documents (car, boat, etc)
 - Current military orders detailing active duty assignment in South Carolina or letter from your Military Base Commander verifying duty station in South Carolina
 - If you are living with a relative or friend, you must have the Support/Provider Statement attached completed, along with any proof of residence listed above

- III. **DEPENDENTS: (INCLUDING SPOUSE AS A DEPENDENT) – IF NOT SHOWN ON TAX RETURN, PROVIDE COPY OF ONE OF THE FOLLOWING:**
 - Current Medicaid eligibility letter
 - Social Security card(s)
 - Child Care Provider statement attached
 - Immunization record
 - Birth Certificate(s)
 - Custody records or legal guardianship document
 - School records
 - Any reasonable document which shows the parent (guardian)-child relationship

- IV. **INCOME: (SEND COPY OF ALL THAT APPLY)**
 - One month of pay stubs (if paid weekly please provide the four (4) most recent (consecutive) paycheck stubs; two (2) stubs if paid biweekly; one (1) stub if paid monthly
OR current letter from employer on company letterhead
OR fill out the Employee Verification Statement attached, if no letterhead is available
 - Employment status statement attached
 - Current Support/Provider Assistance Statement attached, if unemployed
 - Most recent bank statements (current checking, savings, interest income, trusts or dividends)
 - Current retirement income check stub(s)
 - Current Social Security award letter OR Disability Benefit Award Letter for both spouses and any children
 - Current Veterans Administration award letter(s)
 - Current child support statement (stub(s) or divorce decree)
OR complete the Alimony/Child Support Statement attached
 - Current documentation from the South Carolina Employment Commission showing your weekly benefits or denial of benefits
 - Current previous year 1040 Federal income tax form with **ALL** Schedules and attachments
 - Current proof of TANF (Temporary Assistance for Needy Families)
 - Current food stamp award letter
 - Current letter of support from civic organization, church group or other organization on organization’s letterhead
 - Current proof you are receiving ABC vouchers (South Carolina Daycare assistance)
 - Current proof you are receiving Subsidized Section 8 housing

We appreciate the opportunity to assist you and request that you gather the requested documentation quickly, as the application must be returned **completed** with **all** paperwork **prior to surgery** or within thirty (30) days of receipt of this packet.